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**BUSINESS OPPORTUNITIES 203**

**WORK FROM HOME VIA ZOOM** (Entry Level sales Management) (Woodland Hills) Transamerica Who We Are Looking For... -Our office and Los Angeles Team, are hiring for part-time and full-time positions as a Sales Representative aiding people in one of the biggest necessities in America: investment and retirement growth. Our associates work in the insurance field, with top A rated companies such as Nationwide, Prudential, Fidelity, and others. The position can be worked remotely through Zoom, from the comfort of your home - and we also have our Los Angeles Headquarters office available for anyone wanting to work out of the office. -Successful candidates will be self-motivated and have the ability to work with a wide variety of people. They will demonstrate team building skills, as well as being adept at embracing challenges and show an ongoing commitment toward personal and professional growth. While we are primarily focusing on the Los Angeles / Southern California division, we do offer positions across every city in the United States. Please feel free to send your resume if you are not in the Los Angeles/CA area and we will respond accordingly.

**CARWASH WEEKEND MANAGER/CUSTOMER SERVICE** (Woodland Hills) Pure Care Carwash A full service Hand Carwash is looking to fill a Weekend Manager Position Applicant must have experience in the carwash business Bilingual (English and Spanish) is preferred Ability to spend most of the time up on their feet Ability to explain the car washing services and upsell Resolve issues and address customers complaints in a respectful manner Oversee employee productivity and help assigning tasks Please email your resume if you have one to: INFO@PURECARECARWASH.COM Or just send an email if you don't have a resume.

**FOR SALE 304**

**BEVERLY HILLS**

**1 BEDROOM 1 BA IN BEVERLY HILLS ADJACENT + GRANITE COUNTERS + A/C-Wooster Plaza** bordering Beverly Hills offers beautifully upgraded apartments and nearby attractions that cant be beat! This beautifully landscaped community places you minutes away from fine dining, local businesses, fabulous shopping and much more. Here at Wooster Apartments you can choose between a spacious studio or one bedroom. Homes feature amenities such as hardwood inspired floors, upgraded cabinetry, and stainless steel appliances. All apartments come fully equipped with full kitchen appliances, granite counter tops, and air conditioning. Parking wont be an issue with your covered gated parking space. Other community perks include a laundry care facility with dry cleaning lockers, as well as bike racks. A gracious, relaxing lifestyle is awaiting you at Wooster Plaza. AMENITIES AND FEATURES: - Disposal - Large Closets - On-Call Maintenance - Hardwood Inspired Floors\* - Recycling - Microwave - Granite Counter Tops - Laundry Care Facility - Elevator - Dishwasher - Covered Gated Parking Space - Gated Access - Air Conditioning - Upgraded Cabinetry\* - Over-Sized Floor Plans - Balcony/Patio\* - Garage - Off Street Parking - Courtyard - Ceiling Fan - Availability 24 Hours - Window Coverings - Skylight - On-Site Manager - Extra Storage - Bike Racks - Stove - Stainless Steel Appliances\* - Refrigerator\* With Select Apartment Homes 835 South Wooster Street Los Angeles, CA Call: 213-375-3584

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**ACCOUNTING 401**

**BOOKKEEPER / ACCOUNT SPECIALIST FOR E-COMMERCE - WHOLESALE / RETAIL** (SANTA MONICA)-IMMEDIATE HIRE e-Commerce - Wholesale / Retail Bookkeeper (Santa Monica) Please apply by submitting your resume and Salary requirements via email and call (310)430-0939 to set up an interview. If you don't get through to us please text the same phone number. We are growing & want you on our team! ABOUT US: Mens suit & tuxedo retail/wholesale company based out of Santa Monica, CA currently seeking a long-term bookkeeping superstar to work out of our Santa Monica Office and Retail Store- please consider your commute - 20 miles or less is ideal. POSITION: \*This is NOT a remote position, and does require that you are able to commute daily to our office in Santa Monica, California. As a member of our admin team, you'll be responsible for recording and maintaining the company's financial transactions and accounting needs. Success in this role will require attention to detail and prior bookkeeping experience. \* We do NOT offer work from home \* Primary Responsibilities: Payroll -Reconciliations -Accounts Receivable - Accounts Payable - General ledger - Organize Digital Bills and Paperwork - Invoicing - Admin - Possibly-timesheets & employee commissions COMPENSATION NEGOTIABLE (DOE) PERKS: Semi-flexible start time, since we are open 7am-7pm Monday-Saturday and we currently are filling one FULLTIME position with light to moderate OT available (employee's choice.) Two exercise bike/ Cycling machines available for employee use. Free water, some snacks/drinks available in our break room (may vary per week) and an in-house espresso machine! YOU: Should consider yourself a hard-working, problem solver unafraid to wear multiple hats. Someone with good judgment who believes in their sense of logic and who doesn't take negative responses personally. Must have experience managing payables and receivables as well as payroll, HR, and insurance. We work in a very Fast-paced, high-volume business environment with many moving parts and there are a lot of issues at the moment - that is why we need you! High attention to detail is a must. Previous bookkeeping experience for an E-commerce business a plus. Strong math skills, excellent verbal communication, good memory, learns quickly, well organized & detail oriented. Degree a plus. Required Qualifications: - Minimum 5 years bookkeeping experience - Experience with QuickBooks 5+ years We prefer that you have: - Live within 20 miles of 90035. Note: We do not currently offer health/dental insurance but we do offer 6 PTO/Sick Days per year. If this sounds like a good fit, we would love to hear from you. Please apply by submitting your resume and Salary requirements via email and call (310)430-0939 to set up an interview. If you don't get through to us please text the same phone number.

**LEGAL SERVICES 402**

**CRIMINAL DEFENSE INVESTIGATOR**-Criminal Defense Investigation A private investigator serves a crucial role in a criminal defense investigation. The criminal defense investigator interviews witnesses collect background information on witnesses and reviews police reports pertaining to the crime. Our job is to help the defense attorney present the most reliable case in court in order to establish reasonable doubt. This information assists the jury in deciding when the defendant may not be guilty of a crime. The criminal defense investigators are the troubleshooters; the right-hand to the defense attorney The criminal defense investigator has a thorough knowledge of the laws, charges, and procedures related to each case. Common procedures are, re-visiting crime scenes; reviewing the discovery, case files, and police reports with the client, and conducting one-on-one interviews with the client. Criminal defense investigator, Derrick Taylor, is a retired federal agent and critical thinker who uses his many years of knowledge and expertise in the field to bring the attorney all of the tools to solve these criminal defense cases. We service the entire United States. Please visit my website ( d b m p i . c o m ) - https://dbmpi.com/contact-us Call for Free Consultation Office (949) 422-5617 or (858) 283-8180, ask for Derrick.

**\*\*\*Immigration Services\*** - Honest Quality Service. 20 Years Experience! (Greater Los Angeles) Immigration & Naturalization Services As an Immigration Consultant, I have more than 20 years of experience dedicated to helping immigrants on the path to achieving their American Dream! Citizenship. Call for a FREE Consultation! Serving the Greater Los Angeles Area & Beyond Please Call, Email or Text for a FREE Consultation! (562) 372-0771 We're here to Help! Ask for Fanny. Honest Quality Service & Support Hablamos Español Offering Immigration services for: \*Visa Petitions of Legal Permanent Resident for spouse/minor children/single children over 21 \*Visa Petitions of US Citizen for spouse, children, brothers/ sisters, parents \*Fiancée Visa \*K 3/4 Visa

**HOUSEHOLD 102-A**

**DEEP HOUSE CLEANING | MOVING CLEANING | TENANT TURNOVER CLEANING** - Book in 5 mins or less! 562-441-7427 Professional cleaning services for your house, apartment, and condo. Its Faster, Easier, and Safer. ? Our company offers house cleaning and sanitation services across Long Beach including, Central LA, Hollywood, Beverly Hills, Downey, Lakewood, Cerritos, Paramount, Bellflower, La Mirada, and surrounding areas. WE ARE LICENSED AND FULLY EQUIPPED PROVIDING THE NECESSARY SUPPLIES/EQUIPMENT! Book an appointment for the same day, tomorrow, or schedule for later! OUR TOP SERVICES • Same-Day Cleaning • Basic House Cleaning • Deep Cleaning Service • Moving In/Out Cleaning • Airbnb Cleaning • Weekly, Bi-weekly, Monthly • Apartment Building Cleaning LEARN MORE or REQUEST FREE QUOTE: https://www.losangelesclean.com/ OR GIVE US A CALL/TEXT: 562-441-7427 WHY ARE WE THE CLEANEST CHOICE: ? Bonded and Insured! ? Satisfaction Guarantee: we aim to please every customer! ? Upfront Pricing, Affordable Rates, No Hassle! ? Dependable, Professional, and Trustworthy! ?Same-Day Service Available, depending upon request! Have any questions, comments, or inquiries? Text us and get a response in a few minutes at 562-441-7427 Keywords: house cleaning Los Angeles, commercial cleaning services Los Angeles, house cleaning service Los Angeles, deep house cleaning, move out cleaning, apartment cleaning Los Angeles, tenant turnover cleaning, maid service Los Angeles, construction cleaning services, unique cleaning services, office cleaning services Los Angeles, house cleaning gift certificate, cleaning services Los Angeles prices, Locations: Alhambra, Arcadia, Artesia, Avalon, Azusa, Baldwin Park, Bell, Bell Gardens, Bellflower, Beverly Hills, Burbank, Carson, Cerritos, Compton, Culver City, Downey, El Monte, El Segundo, Gardena, Glendale, Hawaiian Gardens, Hawthorne, Huntington Park, Inglewood, La Habra Heights, La Mirada, Lakewood, Lomita, Long Beach, Los Angeles, Lynwood, Maywood, Montebello, Norwalk, Paramount, Pasadena, Pico Rivera, Redondo Beach, Rolling Hills, Sante Fe Springs, Signal Hill, South El Monte, South Gate, Temple City, Torrance, West Covina, Whittier, West Hollywood, West Lake Village, Whittier

**HOUSEHOLD 102-A**

**TRUSTED GENERAL CONTRACTOR - ADUs, Remodels & More!**

Expert additions or remodeling, large or small home improvement projects. For Bathroom, Kitchen, Interior/Exterior. Quality craftsmanship, on-time completion, & fairly priced. Licensed, bonded, insured. Call/text today 818-877-6475 www.LaHomeContractor.com

**CLEANING 407-D**

**\*\*\*QUALITY HOUSE CLEANING-ALL SERVICES AND SUPPLIES INCLUDED-\$85 (ALL AREAS OF LOS ANGELES COUNTY)** All cleaners have been equipped with N95 masks BLT Cleaning is offering 3 hours of deep cleaning for the low price of \$85. Additional hours are \$25\* per hour. \*Sign up for a recurring service and enjoy 3 hours minimum for \$75 and only \$25 per additional hour. All supplies and equipment are included with every service. There is no extra charge for any special household services, e.g. refrigerator cleaning, blind cleaning, etc...Our service is fully customizable to your needs. We pride ourselves on experienced, reliable, on-demand service providers and service most of Los Angeles County. (See below for alphabetically ordered list of cities serviced). Our maids are pre-screened, and we are insured and bonded. To schedule an appointment call today at 562-920-1769 or visit blt-cleaning.com make an appointment online. If you're looking for same day booking please call in. We appreciate your business! If you would prefer to text, you may text into (310) 809-3535

**FINANCE/BANKING 407-G**

**\*\*\*Behind with your Bookkeeping? (Nationwide with many LA clients) Have you fallen behind with your bookkeeping? Are you a small business owner trying to manage all aspects of your business on your own? Do you pull your hair out every time you think about keeping the books? Heart Based Bookkeeping can help! We specialize in catching up the books and then keeping them up to date. We've helped countless small business owners --- sole proprietors, partnerships, LLCs, and S-corps --- with their bookkeeping needs. Whether you've fallen behind (by a month or two or even by a whole year) or just don't want to deal with the process of working on the books each month, we can help! Most small business owners are surprised to discover that our bookkeeping services are extremely cost-effective and actually lead to increased profits, reduced taxes, and improved cash flow -- not to mention fewer headaches and more time for doing things you love and more hours you can use to focus on growing your business. We provide services to clients in all geographical areas and assist businesses of all sizes in any industry. Don't wait another day to address the bookkeeping matters that keep you up at night -- visit our virtual bookkeeping website today and let's get started. We will help you fall in love with your small business all over again! Jessica Reagan Salzman Heart Based Bookkeeping phone: (508) 455-2507 http://heartbasedbookkeeping.com**

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**CHILD CARE 406**

**\*\*\* Family Daycare NOW Enrolling ☐☐ (Long Beach Area)** DO YOU WANT YOUR CHILD TO HAVE A GREAT DAYCARE EXPERIENCE, FILLED WITH ACTIVITIES, SOCIALIZING, PLAYTIME, AND FUN??? NOW ENROLLING: Infants, Pre-Schoolers, School Aged Kids STUDENTS WILL ENJOY: \* Fun Learning Activities \* Preschool Curriculum \* Indoor and Outdoor Play \* Dance \* Arts and Crafts \* Book Club \* Sing-A-Long Educational Curriculum (Kindergarten readiness program) OUR STAFF ARE: \* Experienced Teachers \* Experienced Tutors \* Cpr and First-Aid Certified \* College Graduate HEALTHY MEALS and SNACKS ARE PREPARED!!!! FREE DIAPERS & WIPES PROGRAM \*\*\*HABLAMOS ESPANOL!!!!!! \*\*\* BEST RATES IN TOWN!!! WELL MATCH ANY RATES!!!! CALL US ABOUT OUR DISCOUNTS!!!! For More Information Call or Text (562) 794-6763

**SKILLED TRADE 407-A**

**Trusted General Contractor - ADUs, Remodels & More!**

Expert additions or remodeling, large or small home improvement projects. For Bathroom, Kitchen, Interior/Exterior. Quality craftsmanship, on-time completion, & fairly priced. Licensed, bonded, insured. Call/text today 818-877-6475 www.LaHomeContractor.com

**CLEANING 407-D**

**\*\*\*Tutor for Math & English K-12th Grade (Torrance) Company Description** We are the only after-school learning center that rapidly increases academic skills, while improving student's focus and concentration span. We offer one-to-one instruction, in Reading, Math & Writing. Our staff is committed to integrity, quality, enthusiasm, exceptional service & teamwork. Job Description: Our Instructors are a vital part of the organization. They are required to manage the classrooms, tutor children K-12th grade in both Math & English. Must be able to manage school marketing, meet and communicate with parents and enthusiastically help enroll students. Qualifications: 4 Year College Degree Preferred or Pursuing Higher Education Available Monday - Thursdays 2:30pm-8:00pm Detailed Oriented & Organized Friendly and Enthusiastic Excellent Customer Service Skills Do You Want? Great part time hours Great pay + bonus (to be discussed at interview) A fun and rewarding job helping students If interested, please click on "Employment Opportunities" and apply online at torrance.tutoringcenter.com or contact us for more information at (310) 371-2021. Job Type: Part-time

**GENERAL 411**

**VERY KIND 62 DISABLED LADY** Very kind 62 disabled lady. Can you mail me a care package to cheer me up. Homemade food, religious music, or used clothing a plus. Home (707) 273-5063 ask for Karla.

**EDUCATION 408**

**\*\*\*Lead DUI Counselor & MAT Project Coordinator** Company Name: ABC Traffic Safety Programs Company Website: www.abctraffic.com Contact Person: Crista Pizano, Admin. Director E-mail: jobs@abctraffic.com Telephone: 714-429-9900 Temporary Position To Start ASAP, tentative End Date September 30, 2022. A permanent position may be discussed at end of Project Term. ABC Traffic Programs is looking for a Lead DUI Counselor to take on the role of being our MAT Project Coordinator. In efforts to address the opioid crisis, our program will be participating in the State Opioid Response II project where we will be utilizing our DUI Programs as an access point for MAT Services. The Lead DUI Counselor will work closely with Administrative Staff, Office Managers, and Counselors to both implement the new project and work on the following responsibilities. Responsibilities: -Oversight of 6 MAT 2.0 Project, specifically: -Oversight and continuous support to counselors -Implementation of Case Management Framework -Implementation and Oversight of MAT Toolkits -Technical assistance calls to Counseling Staff -Attend all Trainings -Put together trainings and monthly meetings for all MAT 2.0 staff -Onsite visits to all locations throughout project at minimum once a month -Participate in all Project meetings, trainings, onsite visits and technical assistance calls -Review participant records for accuracy -Assist in one-on-one meetings with clients to better explain opportunities and referral options -Assist Office Managers with Group counseling, Educational Sessions, and Case Management coverage as needed, and as time allows. Requirements: -Certified AOD Counselor -Bilingual is a plus, not required Experience, minimum 1 year in the following: -Outpatient setting -Assessment and referrals -Reliable source of transportation -Ability to travel within all locations, LA County and Orange County -ASAM Certified, is a plus. If not may be required to become Certified. Deep understanding of the following: -Addiction -Poly-substance addiction -MAT (Medicated Assisted Treatment) -Motivational Interviewing -Resources and referral options -ASAM If interested please email your resume to jobs@abctraffic.com or fax to (714) 429 9910

**\*\*\*Handyman-Painting-Electrician-Plumbing-TV Installation-Drywall Repair** CALL NOW TO SCHEDULE YOUR REPAIR OR INSTALLATION: 747-900-1358 General Handyman - Fixtures - Trim Work - Furniture Assembly - Assembly of furniture, shelves, etc - Wall Mount TVs - Installation - Drywall/Plaster/Ceiling Repairs - Mirror Installation - Carpentry - Painting - Dryer Vent Cleaning/Installation - Moulding/Trim - Mantel Installation - Window Treatments - Ceiling Fans - Basement Repairs - Lawn Care Services - Doors and Windows - Miscellaneous home repairs - Drywall - Shelving - Fence/Gate Repair - Outlet Installation - Pool & Spa Wiring - Security Lighting Installation - weld - welding - rewiring

**HOME IMPROVEMENT 412**

**\*\*\*Tile stone Vinyl Lvt Lvp (Los Angeles)** Are you needing to make a renovation on your floor or bathrooms? -Tile -Vinyl -Lvp -Lvt -Laminate -Stone Are you Looking for a good professional Call us today !!! (970) 889 7982 Steel pulse services LLC #Free Estimates



**BEAUTY 419**

Grand opening, professionals' hair stylists in **Classic haircuts for men's and French Bob haircut for women's**, salon is located on the garden level of the iconic Oppenheimer tower in the heart of Westwood village. Call (818) 571-6639 or email centnoo@rocketmail.com. Visit online at www.hairhims.com.

**PETS 516**

**FREE 2 Akc Registered Male & female yorkies** puppies are ready for Adoption Raised in a loving home. Friendly and playful, great with kids and other pets. Small size, perfect for apartments For Free if interested contact: danamorgan189@gmail.com

**EMPLOYMENT 619**

**SEASONED Part/Full-Time Personal Assistant NEEDED** - Are you an organized and detail-oriented professional looking for a new challenge? Do you have strong time management skills and the ability to work in a fast-paced environment? Are you ready to collaborate with dynamic teams? We are seeking a Personal Assistant to work closely with our Legal and Design teams, supporting day-to-day operations and ensuring seamless workflow. Requirements: Strong organizational and multitasking skills Excellent communication and time management Ability to assist with administrative tasks and scheduling Experience working in a fast-paced or creative environment is a plus Interested candidates should submit a letter of interest and work history to: Massey Anthony at anthonymassey210@gmail.com or call/text (424) 327-8028. I look forward to your prompt response. Kind regards, Ant

**BOOKS 722**

**Essay From The Fringe**

My Life in and out of Hollywood Snapshot of Private Moments with Celebrities **Barnes & Noble - Amazon Michael Calder**

**"The Murder of RFK"**

Determined to become President and CIA determined that he not. by **Michael Calder Available at Barnes & Noble, Amazon. www.jfkvsca.com**

**ADMINISTRATIVE 751**

**SEEKING EXECUTIVE/PERSONAL ASSISTANT FOR HOME-BASED COMPANY OWNER (SANTA MONICA)**-CCL Unlited, Inc., a broker of printer supplies and peripherals to nationwide Fortune 500 companies, is seeking a part-time Executive/Personal (E/P) Assistant. CCL Unlited is an at-home business and as the E/P Assistant, you will be working personally and directly, in-office, with the company owner. This position is located in Santa Monica, CA (near Venice, CA). E/P Assistant Responsibilities: Data entry using Quickbooks (e.g. invoicing, customer order information updated in customer database, etc.). Filing of paperwork. Organizational office tasks (as needed). Going to the bank and post-office (as needed). Dog-related tasks (e.g. picking up small dog from nearby vet 2x per week; walking dog when necessary). Requirements for Position: Understanding of/proficiency using Quickbooks. Must have car and valid driver's license (willing to transport dog using personal vehicle). Not allergic to animals. Open and willing to learn new computer database. Schedule & Pay: This position would require 20 hrs/week (part-time), to start. Working hours and days are flexible; however the E/P Assistant would need to overlap at least some hours, in-office, with the company owner (who typically works, weekdays, 7 am - 2 /3 pm). 2-3 days per week. At least at the start, this position will be entirely in-office (Venice, CA). After some time, some of the data entry work may be able to be done remotely, depending on progress and proficiency. Payment: to start, this position would pay \$20/hour. Can be renegotiated in 2-3 months, depending on progress. In response to this job posting, if you think you would be a good fit for this position, please send along your resume to cclunlited@earthlink.net. You may also provide references if you so please/if available (not required). Thank you!!